

APPENDIX nr. 2

UNIVERSITY OF SZEGED

Specific regulations departing from certain points of the Academic and Examination Regulations of the University of Szeged, applicable solely to the Albert Szent-Györgyi Medical School

1. FUNDAMENTAL CONCEPTS AND INTERPRETIVE REGULATIONS

Sixth year (clerkship year): An uninterrupted academic year not split into separate semesters (independent of cycles) that consists of practice weeks that are predetermined in terms of content and duration and the succeeding clerkship weeks.

Subject requiring parallel completion: A subject-unit interdependent on another subject to be completed together in a given semester.

Study group: A study community, an instruction-organizational unit whose composition is determined by the academic office.

Final examination (state board examination) of the single cycle medical program: A comprehensive examination session made up of several parts — a written test, patient-examination in speech and in practice — to be completed after the acquisition of the pre-degree certificate.

Summer practice: Mandatory academic practice to be completed outside of the study and the examination period.

2. STUDY SCHEDULE

2.1. Deviating from the weekly schedule of the educational sessions of the timetable in the case of teachers is possible only by the submission of a written request and the subsequent permission of the Dean.

Holding the preliminary approval of the department concerned, having a proper reason, and depending on the number of students in the given group, students can deviate from the group schedule by submitting a request electronically to the Academic Board.

2.2. The duration of the educational practice:

The number of hours of mandatory summer practices stipulated in the curriculum, furthermore, the practices of sixth year students is thirty hours per week.

2.3. The educational practices can primarily be performed at the clinics of the University of Szeged, Albert Szent-Györgyi Medical School (henceforth referred to as “SZTE SZAOK”), or the hospital departments accredited by it, as well as at other Hungarian teaching medical university departments, or in hospital departments accredited by the SZAOK’s co-universities.

In order for practices performed in foreign practical institutions to be accepted, the preliminary permission of the Dean is required. Written declarations of acceptance issued by practical institutions other than those of the clinics of the SZTE SZAOK must be obtained by the student

and subsequently forwarded to the academic office.

The SZTE SZAOK shall not cover the expenses that may arise of the educational practices performed elsewhere.

3. THE STUDENT STATUS

3.1. Prior to the commencement of their studies, students partaking in the medical program take an oath in a celebratory manner. The text of the oath is approved by the Council of the SZTE SZAOK. Upon their enrollment, the oath-taking is reinforced by the students' signature.

3.2. After enrolling, but by November 30 at the latest, students accepted to SZAOK must take part in a medical fitness examination organized by the Department of Family Medicine and the Occupational Health Service in order to assess their medical fitness, which is a requirement of performing medical activities. Individuals found unfit will be reported to the academic office who, in turn, registers this fact in the academic system and notifies the units responsible for education. Such individuals — until the cause of their unfitness ceases — will not be allowed to partake in classes. The rules of declaring someone unfit are found in the LXXXIV Act of 2003, furthermore, in regulations 18/1998. (VI.3.) NM and 33/1998. (VI.24.) NM.

3.3. Within their period of education, students are obligated to repeatedly undergo the medical fitness examination whenever the validity of their medical fitness report expires. In case students are found unfit, the procedure in 3.2. must be followed.

3.4. Taking the differences between the content of subjects taught into consideration, a student-transfer to the SZTE SZAOK is permissible from the medical program of another Hungarian medical institution of higher education, providing that the student has successfully completed two semesters and s/he has an active student status at the time of submitting the request. Moreover, transfer is possible solely if the student obtains at least half of the credit points to be collected at the medical program offered by the SZTE SZAOK as the diploma-issuing institution. An additional condition of transfer is collecting at least 36 credit points of compulsory subjects — which are also compulsory at the SZTE SZAOK — in the concluding two semesters. Students whose student status was terminated due to a disciplinary offence or those who wish to have their formerly completed subjects acknowledged as a part of the transfer process and have had their student status interrupted five years prior to the date of transference may not transfer to the SZTE SZAOK.

3.5. In case of studies pursued abroad, taking the curriculum and the course description of the foreign institution into consideration, the Academic Board decides in favor or against the request based upon the recommendation of the Credit Transfer Committee. Similarly, the student must likewise collect at least half of the credit points assigned to the medical program at the diploma-issuing institution of the SZTE SZAOK.

4. COURSE AND EXAMINATION REGISTRATION

4.1. Students take part in the practical sessions solely in the group they are assigned to. On account of education-organizational and financial reasons, only those students may take part in such sessions who have registered for the subject concerned in the academic system.

Students who are taking the subject concerned in the form of an examination course may not take part in the practical sessions: They are required solely to take the examination.

4.2. Non-completed subjects can be completed either by taking them as an examination course, or by repeating the subject (i.e., attending both the lecture and the practice again). The departments must announce an examination course in the subject which is a subject requirement of the subject concerned in the semester subsequent to the semester the student initially failed. No more than two examination courses may be taken in a semester. Students must have previously attempted to complete the subject by sitting for an examination at least one time to be entitled to take an examination course in the subject concerned. Non-completed practices cannot be taken as examination courses.

4.3. In case of repeating a subject, students are required to repeat the practical part(s) of the subject — which have no credit points but a theoretical component allocated to — they have completed earlier as well.

4.4. Students of other majors, faculties or universities may only participate in lectures, seminars or practices of the SZTE SZAOK in which patient demonstration does not occur, nor is patients' right to privacy and data protection infringed by their participation (with the exception of practice-exchanges, partial-upgrading programs, and dissection practices within lawyer training, policeman training, and firefighter training). Their obligation to confidentiality must be brought to the attention of the students prior to the practice.

4.5. Lecture-attendance for students without a student status is possible by the recommendation of the head of the department and the subsequent permission of the Dean. Practical sessions are not open to the public.

4.6. Students can take additional elective subjects only with the permission of the Dean in both semesters of the sixth year.

4.7. Volunteer activity concerning elective subjects

In agreement with section 49 (2) of the Act CCIV of 2011 on National Higher Education and section 7. of the Academic and Examination Regulations of the University of Szeged, the University must ensure that at least five percent of the credit points required to obtain the diploma can be taken from the elective subject category, or that students can take part in volunteer activities instead of taking said elective subjects. Volunteer activities at the SZTE SZAOK include demonstrator tasks, scientific student circle tasks, clinical volunteer work, and health education activity which can be performed according to the specifications of the regulations concerned.

5. STUDY OBLIGATIONS, KNOWLEDGE-TESTING

5.1. Compulsory elective subjects shall be launched with a student count of at least ten, while (optional) elective subjects shall be launched with a minimum of five students registering for it. If the student count of the course drops below the above numbers, the course's announcer can mark the course as cancelled after the end of the course registration period. On the written request of the course's announcer, the academic office deregisters the students from the course, who will then be entitled to take another course free of charge in such cases.

5.2. Students are obligated to attend and complete the courses registered for in the electronic academic system as specified by the requirement system — in accordance with the Academic and Examination Regulations in force — the education-organizational unit announcing the course determines.

After the end of the late course registration period determined for the semester concerned, it is not possible to register for courses or to record completions.

There is no possibility to register for courses or to record completions after the late course registration period determined for the semester concerned ends.

6. EXEMPTION FROM THE COMPLETION OF CERTAIN STUDY REQUIREMENTS

6.1. The preferential study schedule is permitted by the Academic Board based on the preliminary supporting recommendation of the department(s) and the request submitted on an electronic form by the student. The permit must specify in detail the content of the preferential study schedule, exemptions, concessions, and the fulfillment of the academic and examination obligations.

As specified in the permit, the student

- may be exempted from attending fifty percent of compulsory theoretical classes and twenty-five percent of practical classes,
- may sit for his or her examinations prior or subsequent to the beginning of the examination period,
- may conclude the study period sooner or later than it is required,
- if permitted, may complete certain subjects' mid-term requirements at other institutions of higher education in either Hungary or abroad, but must subsequently satisfy examination requirements specified by the SZTE SZAOK.

7. THE EXAMINATION PERIOD

7.1. Examination dates for sixth year students must be determined and announced according to the number of students registering for the examination three weeks prior to the examination week at the latest. Examination dates regarding students making use of their preferential study schedule are determined individually — two weeks prior to the examination date at the latest — after having consulted with the department concerned.

7.2. In the sixth year, students must take their comprehensive examinations within two weeks after completing their compulsory practices, except in cases when they are performing a practice abroad, following a preferential study schedule or given an exceptional permission.

8. DIVERGENT REGULATIONS FOR SIXTH YEAR STUDENTS

8.1 The sixth year is forty weeks long.

8.2. The Council of the SZTE SZAOK has the right to regulate the detailed procedure and the examinations of the sixth year in its Faculty Academic Regulations.