

How to Apply for your Hungarian Student Card:

New students/replacement cards

For starting the 3-step procedure, please follow the instructions below:

STEP 1

You are required to pick up your **School Certificate at the Foreign Students' Secretariat.**

STEP 2

You are required to be present at the office indicated below and bring the following documents with you:

1. **School Certificate** (provided by the Foreign Students' Secretariat)
2. **Legal Identifications** (ID/Passport and Residence Permit)

"Csongrád Megyei Kormányhivatal" (Government Office of Csongrád County)

Address: Szeged, Rákóczi tér 1.

Telephone: +36 (62) 562-663

Reception hours:

Monday 7:00 – 17:00

Tuesday 8:00 – 20:00

Wednesday 8:00 – 20:00

Thursday 8:00 – 18:00

Friday 8:00 – 20:00

Your **official photo and signature** will be taken by the officer. Subsequently, you will be given a **National Unified Card System Data Sheet (NEK)**. Your photo and data will be incorporated into the electronic system of EDUCATIO Ltd. - company who will issue your plastic card in Budapest.

STEP 3

You are required to submit your original "NEK" Data Sheet directly to your Academic Officer at the Foreign Students' Secretariat.

Please note: The final step of your request has to be completed by the Foreign Students' Secretariat and the Students Service Center of the University of Szeged. Since the **procedure takes at least 90 days**, we strongly advice students to start the procedure as soon as possible.

IMPORTANT NOTICE: In case of **replacement of the Student Card along with the validating sticker**, the following fee has to be paid (yellow postal check):

3.500 HUF

Yellow checks are available at the Foreign Students' Secretariat

Team of the Foreign Students' Secretariat

